

GANNON

UNIVERSITY

GRADUATE ADMISSIONS

INTERNATIONAL STUDENT APPLICATION PACKET

Admissions Office
Gannon University
109 University Square
Erie, PA 16541-0001
U.S.A.

Phone 814-871-7474
Fax 814-871-5827

E-MAIL
International@gannon.edu

WEBSITE
<http://www.gannon.edu>

Instructions:

1. Return the completed application with the \$25.00 (US\$) application fee to the address provided. Make check payable to Gannon University. All first-time Gannon graduate students are required to submit the application fee.
2. All applicants must request that **official** academic records from each college/university attended, accompanied by **official**, literal English translations, be forwarded to the Office of Admissions. All transcripts become the property of Gannon University and cannot be returned to the applicant nor forwarded to a third party.
3. Three letters of recommendation must be forwarded for all degree-seeking applicants. Letters should be submitted by individuals who are familiar with the student's academic and professional background. All recommendations become the property of Gannon University and cannot be returned to the applicant nor forwarded to a third party.
4. Please see your program's Fact Sheet to determine if a graduate entrance exam (i.e., GRE, GMAT or MAT) is required. **Official** test report of scores must be submitted by all degree-seeking students.
5. All **International Students**, whose native language is not English, must have official TOEFL scores submitted to Gannon from Educational Testing Service. (ETS School Code: 2270) IELTS scores are also accepted.
6. Applicants for the **Master of Science in Community Counseling** must submit official transcripts, three letters of recommendation, a 250 word essay explaining why they chose the Community Counseling program and what they intend to do with the degree, and complete an interview with the director of the program. A phone interview may be scheduled by calling Dr. David Tobin at (814) 871-7537.
7. Applicants to the **Nurse Anesthetist** program must contact K. Stephen Anderson, M.Ed., CRNA at (814) 877-2137 for an application to the Hamot Medical Center School of Anesthesia. Enrollment is limited.
8. Applicants to the **Physical Therapy Program** must contact the Office of Graduate Admissions for a Physical Therapy application packet. **DO NOT USE THIS APPLICATION.**

APPLICATION DEADLINES:

FALL SEMESTER: JUNE 15
SPRING SEMESTER: OCTOBER 1

Graduate Programs

MASTER'S DEGREES

Major codes in parenthesis

- Business Administration (MBA-BADM)
- Community Counseling (MS-CPSY)
- Computer and Information Science
 - Select one of the following options:*
 - Applied Computer Science (MCIS-CIS)
 - Information Systems (MCIS-INFS)
 - Software Engineering (MCIS-SFEN)
 - Web Development (MCIS-WEBD)
- Education
 - Select one of the following options:*
 - Curriculum and Instruction (MED-CURR)
 - Educational Leadership (MED-LEAD)
 - Natural and Environmental Sciences (MED-NTSC)
 - Reading (MED-READ)
- Electrical Engineering (MSE-ELEG)
- Embedded Software Engineering (MSE-EMBS)
- Engineering Management (MSE-EMBS)
- English (MA-ENGL)
- Environmental Health and Engineering (MSEH-EVHE)
- Mechanical Engineering (MSE-MECH)
- Nursing
 - Select one of the following options:*
 - Anesthesia (MSN-NANS)
(in cooperation with Hamot Medical Center)
 - Family Nurse Practitioner (MSN-NURF)
 - Medical - Surgical (MSN-NURM)
 - Nursing Administration (MSN-NURA)
 - RN-MSN+ (MSN-RNMS)
- Occupational Therapy (MA-OCCT)
- Pastoral Studies
 - Select one of the following options:*
 - Pastoral Leadership (MA-PASL)
 - Pastoral Ministry (MA-PASM)
 - Religious Education (MA-RLED)
- Public Administration (MPA-PBAD)

+ For those that have an associate degree or an RN diploma



International Student Graduate Admissions Application

Gannon University
Admissions Office
109 University Square
Erie, PA 16541-0001
U.S.A.
Phone 814-871-7474
Fax 814-871-5827

source code (office use only)

PLEASE PRINT OR TYPE

Return the application and \$25.00 application fee (US\$) to the Admissions Office.

Name _____
FAMILY NAME (SURNAME) GIVEN NAME (FIRST NAME)

PLEASE INDICATE ANY OTHER NAME(S) UNDER WHICH YOUR TRANSCRIPTS MAY BE SUBMITTED.

Mailing Address _____ Home Address _____
NUMBER STREET NUMBER STREET

(ADDRESS CONTINUED)

(ADDRESS CONTINUED)

CITY STATE POSTAL CODE COUNTRY CITY STATE POSTAL CODE COUNTRY

Home Telephone Number (_____) _____ Date of Birth _____
MONTH DAY YEAR

Work Telephone Number (_____) _____ Male Female

Fax Number (_____) _____ Country of Birth _____

E-mail _____ Country of Citizenship _____

If you are presently in the United States, please indicate your current visa status:

F-1 F-2 J-1 J-2 Other: _____

Please submit a copy of your current I-20 form (F visa students) or DS-2019 form (J visa students) to assist in processing your application for transfer to Gannon.

APPLYING FOR (Select one from each boxed area):

<input type="checkbox"/> Fall 20__ Term	<input type="checkbox"/> Spring 20__ Term	<input type="checkbox"/> Summer 20__ Term
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Major you plan to pursue _____ Major code _____

COLLEGES/UNIVERSITIES ATTENDED (Include ALL Colleges attended)

Please list any additional schools on a separate sheet of paper. Official transcripts/academic records from each school listed must be submitted to receive a final decision. Failure to furnish all information will constitute reason for disqualification of application or subsequent dismissal. Official transcripts must be sent by mail from the Registrar's Office at the school attended to the Office of Graduate Studies, Gannon University, Erie, 109 University Square, Erie, PA 16541-0001.

1. _____
NAME OF INSTITUTION COUNTRY DATES ATTENDED (FROM/TO) MAJOR DEGREE AWARDED

2. _____
NAME OF INSTITUTION COUNTRY DATES ATTENDED (FROM/TO) MAJOR DEGREE AWARDED

3. _____
NAME OF INSTITUTION COUNTRY DATES ATTENDED (FROM/TO) MAJOR DEGREE AWARDED

HAVE YOU TAKEN THE TOEFL or IELTS?

Yes No If Yes, when? _____ If no, when will you take it? _____

HAVE YOU TAKEN A GRADUATE SCHOOL ENTRANCE EXAM (GRE, GMAT, etc.)?

Yes If Yes, which exam did you take? _____ When? _____

No If No, I plan to take the _____ When? _____

HAVE YOU APPLIED FOR ADMISSION TO THE UNIVERSITY PREVIOUSLY?

Yes No If Yes, when? _____

WORK EXPERIENCE

Position	Dates	Employer	Address

REFERENCES

List the names and positions of the three persons from whom you will request recommendation.

1. _____
2. _____
3. _____

***RACIAL/ETHNIC BACKGROUND (Optional)**

- Native American or Alaskan Native
 African American
 Caucasian
 Asian or Pacific Islander
 Hispanic
 Other (please specify)_____

*** THIS INFORMATION IS VOLUNTARY AND FOR STATISTICAL PURPOSES ONLY. IT HAS NO BEARING ON ADMISSION TO GANNON UNIVERSITY.**

I certify that the information provided by me is accurate to the best of my knowledge, and understand that all records become the property of Gannon University and cannot be returned to the applicant nor forwarded to a third party.

Signature _____ Date _____

<p>ADVOCATE FOR CAMPUS ACCESSIBILITY — Dr. Harvey Kanter is the 504/ADA coordinator for students who are impaired in ways requiring accommodation of facilities, programs, or services of the University. Students seeking information or assistance in any matter regarding accessibility or accommodations should contact him at (814) 871-5522 promptly upon admission to the University.</p> <p>Gannon University pursues a policy of non-discrimination in all activities and programs under its sponsorship. Gannon University makes all decisions regarding selection for admission, financial assistance to students, application for employment, and all other personnel actions without regard to race, creed, color, national origin, age, sex or disability as defined by law. Questions or inquiries regarding the University's non-discrimination policy should be directed to the Director of Human Resources, Gannon University, 109 University Square, Erie, Pennsylvania 16541-0001, phone (814) 871-5615.</p>
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GANNON

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AFFIDAVIT OF SUPPORT FORM

For Use By International Student Applicants

INSTRUCTIONS: Please PRINT or TYPE. This form has two initial parts - one for privately-supported students and one for agency-supported students. Privately-supported students receive financial support from their own resources, their parents, or a friend/relative who will provide financial resources. Agency-supported students receive support from a government or other agency.

You need to complete only one of the first two parts (private or agency part) unless you will receive support from both of these resources. **All applicants, including those requesting financial assistance from Gannon University, must complete Part 3.**

Attached evidence of available finances must be in the form of **original notarized** or **certified** official STATEMENT FROM A BANK, EMPLOYER'S GUARANTEE/STATEMENTS, OR AGENCY FINANCIAL GUARANTEE. It must show, in U.S. dollars, the funds available for the student's tuition, housing, books and miscellaneous expenses for at least one year. **No photocopies can be accepted.**

Be sure to sign this form after completing Part 1 or Part 2 and Part 3. No immigration documents can be issued until all financial resource certifications have been received by Gannon.

Name of Applicant _____

Country of Citizenship _____ Date of Birth _____

PART 1 - PRIVATELY-SUPPORTED STUDENTS

As the financial sponsor of the applicant whose name appears above, I attest to my ability to furnish full financial support for all expenses of the applicant's study at Gannon University. I am providing evidence of available funds for the academic year specified for the program indicated on this application.

Name of Sponsor _____

Relationship to Sponsored Student _____

Signature of Sponsor _____

Date _____ Signature and Seal of Notary _____

PART 2 - AGENCY-SUPPORTED STUDENTS

As the financial sponsor of the applicant, our organization will financially support the applicant's study at Gannon University in the following program/major _____

Name of Agency _____

Student's Agency Identification Number (if known) _____ Date _____

Name and Title of Agency Authorizing Official _____

PART 3 - FINANCIAL RESOURCES AVAILABLE: SUMMARY STATEMENT

NOTE: Institutional compliance with U.S. law and immigration regulations requires that all international applicants provide evidence of sufficient financial resources to support their education. The total of estimated funds available to you from all sources (whether single or combined) must at least meet the total of estimated academic year costs for your degree program at Gannon University. **Funds available must be indicated in U.S. dollars.**

1) Personal Funds Available.....US\$ _____ Bank Certification enclosed will be sent

2) Agency Funds AvailableUS\$ _____ Finance Guarantee enclosed will be sent

3) Total (1 and/or 2).....US\$ _____

NOTE: Limited financial assistance is available to qualified International Students.

I certify that the information provided on the Affidavit of Support Form is correct and complete.

Signature of Applicant _____ Date _____

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Internet: Admissions@Gannon.Edu
<http://www.gannon.edu>

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Acceptable Financial Documentation

International students must obtain reliable documentation that they have financial resources adequate to meet expenses at the school without resorting to unauthorized employment. Funds may come from any dependable source including scholarships, fellowships, sponsoring agencies or the student's family. The school should be satisfied that the student's funds are guaranteed for at least the first year of study and that, barring unforeseen circumstances, adequate funding will be available from the same or equally dependable sources for subsequent years.

Students should be advised that they are likely to be required to present documentary evidence of financial support at the time they apply for a visa and again to USCIS when they arrive in the United States. Financial support documents are considered valid for one calendar year from the date issued.

Gannon University will accept the following for financial proof:

- Original bank statements verifying account balances (from either U.S. or foreign banking institutions). The funds must be shown in **U.S. dollars**. Receipts from automatic teller machines do not constitute bank statements.
- Original letters from bank officials written in English on bank letterhead verifying the account holder, account number and current balance in **U.S. dollars**.
- Original letters from employers written in English on official letterhead verifying the name and annual salary of the employee and indicating continued employment.

If the documentation provided is not in the student's name, it must be accompanied by an original signed letter from the account holder or employee promising to support you financially and verifying that the documented funds are allocated for that purpose.

Photocopies are not acceptable forms of financial proof. The Admissions Office must retain originals in your file.

Gannon University also requires that all international students file the enclosed Affidavit of Support Form. International students must certify that they have a minimum of \$26,000 (US\$), the approximate cost for one year of tuition, books, room and board.

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